



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

Application Package

2022-2023- New and Evolving Academic Leadership (NEAL) Program

Thank you for your interest in the 2022-2023 NEAL Program.

Please submit your entire application package (including letters of reference) **by May 31, 2022** to be considered for the program.

If you would like to qualify for early bird tuition rates, you must submit your entire application package (including letters of reference) **by April 22, 2022**.

APPLICATION PROCESS

Please complete this application package and submit all supporting documents at the following link: <https://www.dropbox.com/request/ZwVUDt5w0ejSX7TDUc9j>



1. Application Form (*below*)

2. CV

3. 2 letters of reference from your sponsors, one of which must come from a formal leader in your context who you report to or are accountable to such as: a chair, program director, chief, vice-dean, dean or other. A sponsor should be someone from your own network who is key to your ongoing development of, and dialogue about academic leadership. *The letters of reference should be sent as a PDF.*

****** If your sponsors would prefer to submit their letters of reference confidentially, please have them email the reference letter to **Manpreet Saini, Education Coordinator**, manpreet.saini@unityhealth.to. You will be notified once it has been received. It is *your* responsibility to ensure that your sponsors are aware of the applications deadlines if they are submitting it themselves.

4. Signed Learner Contract acknowledging your understanding that program participants will be expected to attend all three modules and complete the required homework and assignments (*see below for Learner Contract*).



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

Questions about the program, the application process or program fees can be directed to:

Dr. Susan Lieff, Program Lead, Centre for Faculty Development (s.lieff@utoronto.ca)

Manpreet Saini, Education Coordinator, Centre for Faculty Development

(manpreet.saini@unityhealth.to)

1. Applicant Information

Name:	Phone:
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Mailing Address:

Email:

University/College:	Other (Please specify):
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Job Title:



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

2. Sponsor info #1 (e.g. someone from your own network who is key to your ongoing development of, and dialogue about academic leadership)

Name:	Title:
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Sponsor Phone:	Sponsor Email:
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University/College:	Other (Please specify):
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Sponsor info #2

Name:	Title:
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Sponsor Phone:	Sponsor Email:
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University/College:	Other (Please specify):
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3. My primary appointment is in the Faculty of: *(select one)*

☐ Faculty of Dentistry

☐ Faculty of Nursing

☐ Faculty of Social Work

☐ Faculty of Medicine

☐ Faculty of Pharmacy

☐ Rehabilitation Sciences

☐ Other (Please specify):

4. (If applicable) My secondary appointment is in the Department of:



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

5. My current rank is:

☐ Lecturer

☐ Full Professor

☐ Assistant Professor

☐ Senior Lecturer

☐ Associate Professor

☐ Other (please specify):

6. I have been at this rank for years

7. I have been on faculty at this University/College/Other for years.

8. (If applicable) I have been on faculty at other Universities/Colleges for years.

Please use up to 250 words (per question) to answer each question below. This will help us get you know more about you.

1. How are you currently engaged in academic leadership (you don't need to have a formal title)?

2. Why are you applying to the NEAL program at this time?



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

3. What are your personal goals and expectations for participation in the program? Are there particular needs that you feel the program will address for you?

4. How will your participation in the NEAL program contribute to the academic mission for your setting?

5. Briefly describe your experience as a leader(in any context) and what you have learned from this(ese) experience(s) about your leadership needs

6. What challenges have you experienced or are you currently experiencing when leading or actively participating in an academic change initiative?



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

7. Briefly describe an ACADEMIC leadership project idea that you wish to develop while in the program

8. Outline an issue in the academic health science system that you feel passionate about.

9. How did you hear about the NEAL program?



NEW AND EVOLVING ACADEMIC LEADERS PROGRAM

Please sign and submit this form as part of your application package

Learner Contract

1. As a NEAL participant, I will read and review all assigned reading associated with the course and prepare/submit any homework required.
2. As part of the requirements of the program, I will schedule time and commit to the scheduled time for conducting coaching sessions between modules with my assigned coach.
3. I commit to working on and completing an academic leadership project throughout the course of the program. This project will be of interest to me and align with my personal and professional goals.
4. In order to be eligible to receive the Continuing Education Certificate, I understand that I must attend all days of the three modules and complete all program requirements.
5. I have a commitment from my sponsor to provide me with protected time to work on and attend the NEAL program.
6. I understand that once accepted into the NEAL program, I will be expected to make my own arrangements for accommodation in Toronto (where applicable).
7. I understand that should I be unable to maintain my participation in the program, the tuition is not refundable.

I, _____ have read and agree to the terms of the New and Evolving Academic Leadership Program. I am committed to attending and participating in the program and intend on completing the requirements of the program. I understand that the Centre for Faculty Development will make every effort to accommodate requests and assist participants to ensure they are successful in this endeavour. I am aware that eligibility to receive the CE Certificate is dependent upon successful completion of the program.

Signature

Date