

Application Package

2025-2027 Education Scholars Program (ESP)

Thank you for your interest in the 2025-2027 ESP

Please submit your entire application package by May 16, 2025 to be considered for the program.

APPLICATION PROCESS

1. **Complete the online application form** ([click here to complete the form](#))
 - **This will include the following 3 questions (Please note: the form is not able to be saved, so you may want to prepare your responses in advance)**
 - a. Please describe your motivation for participating in the ESP. Please include specific goals related to the program.
 - b. How do the goals you listed above fit into or support your career goals?
 - c. Please outline relevant experience in health professions education.
2. **Submit the following documents via email to cfid@unityhealth.to:**
 - Curriculum Vitae (10 page maximum) that contains relevant details to this program (e.g your current and past appointments, faculty positions and relevant education)
 - Signed Learner Contract acknowledging your understanding that program participants will be expected to attend all three modules and complete the required homework and assignments (see below for Learner Contract)

Questions about the program, the application process or program fees can be directed to:

- Euson Yeung, Program Lead, Centre for Faculty Development (euson.yeung@utoronto.ca)
- Mariangela Palumbo, Education Coordinator, Centre for Faculty Development (mariangela.palumbo@unityhealth.to)

Please sign and submit this form as part of your application package

Education Scholars Program (ESP): Learner Contract (2025-2027)

Program Requirements

1. I must attend a minimum of 80 hours by the program end in June 2027. Should I not meet this minimum, I recognize that I may be unable to fulfill the required hours and will not receive a Continuing Education Certificate.
2. I understand that I can reach out to Program Coordinator or Lead if I have any questions related to my progress in the program or the program overall.
3. I will read and review all assigned reading associated with the course and prepare/submit any homework that is required.
4. I will complete the following assignments/components for the program:
 - a. *Final Project – I commit to working on and completing a capstone project in an academic context throughout the course of the program. This project will be of interest to me and align with my personal and professional goals.*
 - b. *Coaching - I will schedule time and commit to the scheduled time for conducting coaching sessions between modules with my assigned coach.*
 - c. *Other Assignments – I commit to completing all other assignments as assigned by the Program Lead, Theme Co-Leads and other facilitators (e.g. workshop co-facilitation, teach and learning philosophy statement etc.)*
5. To successfully complete the program requirements, I must complete the above assignments **and** attend all dates of the program as listed below:

Year 1

Unit 1

October 6-8, 2025 *In-person in Toronto*

November 4, 2025 *In-person in Toronto*

December 2, 2025 *In-person in Toronto*

January 20, 2026 *In-person in Toronto*

1 self-scheduled 1:1 coaching *Virtual*

Unit 2

February 9-21, 2026 *In-person in Toronto*
March 10, 2026 *In-person in Toronto*
April 7, 2025 *In-person in Toronto*
1 self-scheduled 1:1 coaching *Virtual*

Unit 3

May 4-6, 2026 *In-person in Toronto*
May 26, 2026 *In-person in Toronto*
June 16, 2026 *In-person in Toronto*
September 15, 2026 *In-person in Toronto*
1 self-scheduled 1:1 coaching *Virtual*

Year 2

Unit 4

October 5-7, 2026 *In-person in Toronto*
November 3, 2026 *In-person in Toronto*
December 1, 2026 *In-person in Toronto*
January 19, 2027 *In-person in Toronto*
1 self-scheduled 1:1 coaching *Virtual*

Unit 5

February 8-10, 2027 *In-person in Toronto*
March 9, 2027 *In-person in Toronto*
April 6, 2027 *In-person in Toronto*
May 4, 2027 *In-person in Toronto*
2 self-scheduled 1:1 coaching *Virtual*

June 1, 2027 – Showcase/Graduation *In-person in Toronto*

6. I have a commitment to work on and attend the ESP program.
7. I understand that once accepted into the ESP program, I will be expected to make my own arrangements for accommodation in Toronto (where applicable).
8. I understand that should I be unable to maintain my participation in the program, the tuition is not refundable.

Accountable Learning Environments

9. While participating in program sessions I commit to showing up on time and prepared to learn.
10. As a member of the CFD, I will uphold the CFD's commitment to creating a safe(r), brave(r), accountable, and inclusive environment for all. I acknowledge that the fulfillment of the Centre's mission depends upon an environment of acceptance and mutual respect. (Learn more about psychologically safe learning environments here: https://centreforfacdev.ca/pdf/CFD%20Psychologically%20Safe%20Learning%20Environments_Feb2023.pdf)
11. While attending program sessions I will do my best to maintain a psychologically safe space. I will do this by; using "I" statements, actively listening, making space for voices that have more barriers to being heard, and wearing headphones if I am in a public space while attending virtual sessions to ensure privacy of the other attendees.

I, _____ have read and agree to the terms of the Education Scholars Program. I am committed to completing all program requirements and contributing to an accountable learning environment. I am aware that **graduation from the program and receipt of the** Continuing Education Certificate is dependent upon successful completion of the required hours.

Signature

Date